



30th Annual Conference of Oculoplastics Association of India

(Under the aegis of Assam Ophthalmological Society)

6th, 7th & 8th September 2019

At Vivanta by Taj, G.S. Road, Guwahati-22

Organised by Sri Sankardeva Nethralaya, Guwahati, Assam

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1. General Guidelines for presentation of Free Papers / E-Posters / Videos

- ✓ All Free Paper/E-Poster/ Video awards will be given to the presenting author only.
- ✓ Not more than 5 co-authors are allowed in a Paper/E-Poster/Video.
- ✓ All Free Paper/E-Poster/ Video awards will be given for the work done in India only.
- ✓ Each presenting author of paper/E-Poster/video must be a ratified OPAI member/ or Applied for membership (before 25th August 2019) for eligibility for the OPAI awards.
- ✓ No change in presenting author is allowed during free paper and video final sessions.

a) Guidelines for Paper Presentation

- ✓ Title of the paper should not exceed 30 words.
- ✓ Duration of Free Paper presentation is 6 minutes only.
- ✓ Evaluation for awards will be based on
 - Originality and complexity of the work
 - Adherence to time

- Clarity and coherency of contents
- Organization of the presentation

b) Guidelines for E-Posters

- ✓ An E-Poster is an electronic version of the traditional boards, and is displayed on monitor screens using Power Point slides. E-Poster may include text, figures, tables and images. NO video/animations.
- ✓ E-Posters should consist of a maximum of 12 Microsoft PowerPoint slides, including title slide and offering information on the following topics: Introduction, Material and Methods, Discussion, Conclusion.
- ✓ Use only Times New Roman or Arial Font with the minimum size of 18; maximum number of lines per slide – 10.
- ✓ Use the first slide to display the title of the E-poster and author information.
- ✓ Pictures & graphics should be of good quality.
- ✓ The file size should be less than 5 MB.
- ✓ E-posters should not contain any video or animation slides.
- ✓ The Selected E-Poster can be viewed any time during the conference. A specific time slot will not be required. we shall arrange for a Kiosks (touch screens) / Play stations, where all selected e-posters will be loaded and the delegates can come and watch the same at their convenience throughout the duration of the Conference to give maximum exposure for all the selected e-posters.
- ✓ The authors of the selected e-posters should send the e-poster on or before 25/Aug/2019 to support@numerotec.com with a copy to admin@opaic2019.com

b) Guidelines for Videos

- ✓ Videos should be sent to support@numerotec.com by www.wetransfer.com or www.dropbox.com.
- ✓ Send 3 CDs of the video (with voice) in MPEG1, AVI, MP4 format to “Dr Kasturi Bhattacharjee Secretary, OPAIC 2019 @address of conference secretariat i.e Dr Kasturi

Bhattacharjee, Sri sankaradeva Nethralaya, 96 Basistha Road, Beltola, Guwahati, Assam. PIN:781028 after getting acceptance of your abstract.

- ✓ Videos should not exceed 6 minutes duration.
- ✓ We shall have a formal screening of selected videos on **8th in Hall A** and we shall arrange for a video Kiosks (touch screens) / Play stations, where all selected videos will be loaded and the delegates can come and watch the same at their convenience throughout the duration of the Conference to give maximum exposure for all the selected videos.
- ✓ VIDEOS will be judged according to educational value, originality, and expert use of the medium.
- ✓ No VIDEOS will be returned. Hence keep a copy for your record and send. Don't send the original.

OPAI AWARDS BEST FREE PAPER AWARD FOR THE YOUNG OCULOPLASTIC SURGEON

Dr Gangadhara Sundar JK Award

1. Award will be given for the Best Original Free Paper in any field of Ophthalmic Plastic, Reconstructive and Aesthetic Surgery and related Oncology and Pathology
 2. Any ratified member/ Applied for membership (before 25th August2019) of OPAI below 40 years of age (attaining 40 years on or before December 31 of the year of the conference) will be eligible for the award
 3. The award will be given to the presenting author
 4. The award will be presented once a year
 5. The award will be given for the work done in India
 6. The award will carry a Certificate, a Medal and Cash Award of Rs 5000
 7. The Certificate shall mention the list of co-authors
 8. The award will not be given to the same person twice
- DURATION OF PRESENTATION - 6 MINS ONLY**

BEST FREE PAPER AWARD

Dr Raman Mittal Award

1. Award will be given for the Best Original Free Paper in any field of Ophthalmic Plastic, Reconstructive and Aesthetic Surgery (excluding Orbit) and related Oncology and Pathology
 2. Any ratified member/ Applied for membership (before 25th August2019) of OPAI will be eligible for the award
 3. The award will be given to the presenting author
 4. The award will be presented once a year
 5. The award will be given for the work done in India
 6. The award will carry a Certificate and a Medal
 7. The Certificate shall mention the list of co-authors
 8. The award will not be given to the same person twice
- DURATION OF PRESENTATION - 6 MINS ONLY**

BEST FREE PAPER AWARD (ORBIT)

Dr M Subrahmanyam Award

1. Award will be given for the Best Original Free Paper in Orbit and related Oncology and Pathology
 2. Any ratified member/ Applied for membership (before 25th August2019) of OPAI will be eligible for the award
 3. The award will be given to the presenting author
 4. The award will be presented once a year
 5. The award will be given for the work done in India
 6. The award will carry a Certificate and a Medal
 7. The Certificate shall mention the list of co-authors
 8. The award will not be given to the same person twice
- DURATION OF PRESENTATION - 6 MINS ONLY

Non-Competitive Session

DURATION OF PRESENTATION - 6 MINS ONLY

BEST SCIENTIFIC POSTER AWARD

Dr RC Gupta Award

1. Award will be given for the Best Scientific Poster in any field of Ophthalmic Plastic, Reconstructive and Aesthetic Surgery and related Oncology and Pathology
2. Any ratified member/ Applied for membership (before 25th August2019) of OPAI will be eligible for the award
3. The award will be given to the presenting author
4. The award will be presented once a year
5. The award will be given for the work done in India
6. The award will carry a Certificate and a Medal
7. The Certificate shall mention the list of co-authors
8. The award will not be given to the same person twice

BEST VIDEO AWARD

OPAI Award

1. Award will be given for the Best Video Film in any field of Ophthalmic Plastic, Reconstructive and Aesthetic Surgery and related Oncology and Pathology
2. Any ratified member/ Applied for membership (before 25th August2019) of OPAI will be eligible for the award
3. The award will be given to the presenting author
4. The award will be presented once a year
5. The award will be given for the work done in India

6. The award will carry a Certificate and a Medal
7. The Certificate shall mention the list of co-authors
8. The award will not be given to the same person twice

VIDEOS SHOULD NOT EXCEED 6 MINUTES DURATION.

Videos can be sent

to support@numerotec.com by www.wetransfer.com or www.dropbox.com.

While sending the video, ensure that the title of the video and abstract is clearly mentioned in the communication

We shall arrange for a video kiosks, where all selected videos will be loaded and the delegates can come and watch the same at their convenience throughout the duration of the conference to give maximum exposure for all the selected videos

The authors of the selected videos should send the video on or before 25/Aug/2019 .

Failing to do so, we would assume that you are not willing to present the video and your submission shall stand cancelled automatically. The video next-in-line shall be selected.

BEST PHOTOGRAPH AWARD

1. Award will be given for the Best Photograph in any field of Ophthalmic Plastic, Reconstructive and Aesthetic Surgery and related Oncology and Pathology
2. Any ratified member of OPAI will be eligible for the award
3. The award will be given to the presenting author
4. The award will be presented once a year
5. The award will be given for the work done in India
6. The award will carry a Certificate and a Medal
7. The Certificate shall mention the list of co-authors
8. The award will not be given to the same person twice

OPAI QUIZ AWARD*

1. Award will be given to the team that wins the OPAI Quiz
2. Each team will comprise of two members at least one of who should be a ratified member of OPAI
3. The members of the team should be below 40 years of age (attaining 40 years on or before December 31 of the year of the conference) to be eligible for this award
4. It will be awarded once a year
5. The award will carry a Certificate and a Medal to each of the team members of the winning team and a Certificate to each of the members of the runner-up team